

User Alan - Reservations

Action Date	User	Departure Date	Action Text	Date Added	Date Completed
<b>007 In the Footsteps of 007</b>					
28/04/2014	Alan - Reservations	09/06/2014	Tour Cancelled All hotels advised	04/04/2014	28/04/2014
<b>ACTIONS Actions for tours not yet on system</b>					
10/05/2014	Alan - Reservations	N/A	Check Lario has returned contracts signed	16/04/2014	Not Yet Completed
<b>BALDWIN-MM Millie Miglia - Andrew Baldwin Group</b>					
03/04/2014	Alan - Reservations	08/05/2014	Ensure rooming lists have been sent. 16.04 Rooming list sent and invoice requested where required	04/04/2014	16/04/2014
12/04/2014	Alan - Reservations	08/05/2014	Goldern Tulip Troyes room update - sold 6 rooms to date	12/04/2014	12/04/2014
<b>BOX-BELG Porsche Boxster Belgian Delights</b>					
21/04/2014	Alan - Reservations	09/05/2014	Rooming list sent and approved - 8 CARS	21/04/2014	22/04/2014
<b>CWAYCOAST Ireland's Causeway Coastal Route</b>					
04/04/2014	Alan - Reservations	18/05/2014	Bayview Hotel payment due by 19.04. 16.04 room list sent & invoice requested	04/04/2014	16/04/2014
16/04/2014	Alan - Reservations	18/05/2014	Room lists sent to ALL hotels	22/04/2014	22/04/2014
<b>GRANDIRE The Emerald Isle Grand Tour</b>					
27/04/2014	Alan - Reservations	26/08/2014	Two cars require 2 extra nights in Dublin - booked	27/04/2014	27/04/2014
<b>GUERNJER3*P Guernsey and Jersey - Two Island Tour</b>					
28/04/2014	Alan - Reservations	16/05/2014	Release all unused ferrys - deadline 16th April 17 places confirmed	07/04/2014	05/05/2014
<b>GUERNJER3* Guernsey and Jersey - Two Island Tour</b>					
28/03/2014	Alan - Reservations	N/A	Send updated rooming list to all hotels - COMPLETED JC	No Data	04/04/2014
31/03/2014	Alan - Reservations	16/05/2014	Confirm all ferries - sent names to Condor	No Data	04/04/2014
11/04/2014	Alan - Reservations	16/05/2014	Ensure travel packs are prepared.	04/04/2014	05/05/2014
02/05/2014	Alan - Reservations	16/05/2014	PDF road book e-mailed	02/05/2014	05/05/2014

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<b>GUERNJER4* Guernsey and Jersey - Two Island Tour</b>					
08/04/2014	Alan - Reservations	16/05/2014	Up date hotels and reduce rooms to 5 x d 2 x t	08/04/2014	08/04/2014
<b>HIGHLANDS The Scottish Islands and Highlands</b>					
03/04/2014	Alan - Reservations	13/06/2014	Update all hotels and ferry companies with sale 4d 1T  0s plus hold 1 twin on optioin	03/04/2014	03/04/2014
<b>HONFBHOL Honfleur Bank Holiday Tour</b>					
03/04/2014	Alan - Reservations	18/04/2014	Pay hotel for second room	03/04/2014	03/04/2014
04/04/2014	Alan - Reservations	23/05/2014	Request 30% deposit payment	04/04/2014	04/04/2014
<b>IOM The Isle of Man</b>					
15/04/2014	Alan - Reservations	04/05/2014	Final rooming list sent to hotel - 9 x double rooms	15/04/2014	15/04/2014
15/04/2014	Alan - Reservations	04/05/2014	Final ferry list sent - 9 cars 18 pax	15/04/2014	15/04/2014
22/04/2014	Alan - Reservations	04/05/2014	Ferry references received	22/04/2014	22/04/2014
<b>JIMF3*DRI Jersey International Motoring Festival 3* Driving</b>					
04/04/2014	Alan - Reservations	05/06/2014	Update hotels on sales	04/04/2014	04/04/2014
04/04/2014	Alan - Reservations	05/06/2014	Update condor on sales + pre tour	04/04/2014	04/04/2014
<b>JIMF4*DRI Jersey International Motoring Festival 4* Driving</b>					
04/04/2014	Alan - Reservations	05/06/2014	Update hotel on sales	04/04/2014	04/04/2014
<b>LGCL-PCGB PCGB Region 25 Italy Trip 2014</b>					
21/04/2014	Alan - Reservations	12/09/2014	Requested 20 rooms from all hotels	21/04/2014	23/06/2014
04/09/2014	Alan - Reservations	12/09/2014	Pre payment for Beurivage hotel requestd from accounts	04/09/2014	04/09/2014
<b>LOIRE-VAL The Chateaux of the Loire Valley</b>					
04/04/2014	Alan - Reservations	22/05/2014	Check hotels will take low numbers (1 room sold to date)	04/04/2014	04/04/2014
<b>LON-MOS London to Moscow</b>					
02/06/2014	Alan - Reservations	30/08/2014	Tour cancelled	07/04/2014	02/06/2014

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<b>MONACOHISD Monaco Historique Grand Prix 2014</b>					
01/04/2014	Alan - Reservations	06/05/2014	Ensure rooming lists have been sent. All rooming lists sent and rooms released	08/04/2014	11/04/2014
10/04/2014	Alan - Reservations	06/05/2014	Send room list - room list sent invoice requested	04/04/2014	11/04/2014
11/04/2014	Alan - Reservations	06/05/2014	Rooming list sent to all 3 hotels Croisette hotel require deposit other 2 full credit	22/04/2014	22/04/2014
<b>PREJIMF Pre Jersey Motoring Festival Tour to Guernsey</b>					
04/04/2014	Alan - Reservations	02/06/2014	Update condor on sales	04/04/2014	04/04/2014
11/04/2014	Alan - Reservations	02/06/2014	Room sales update sent to the hotel	11/04/2014	11/04/2014